

INSTRUCTIONS FOR APPLICATIONS

Once you have downloaded the PDF form, save it on your computer. Fill out the PDF form on your computer, save the file, print it out and send it with your paperwork, or email or fax it to us.

If filling out the form on your pc is any problem, you can print it out and complete the form by hand.

Send completed application to:

Travel and Visa
285 Centennial Olympic Park Drive NW Unit 1207
Atlanta, GA 30313

Please choose return shipping method: Return Shipping (Per Person)

Return shipping method:

- FedEx 2nd day delivery \$24
- FedEx Standard Overnight \$28
- FedEx Priority Overnight \$33
- FedEx Saturday delivery \$46
- FedEx First Overnight \$67
- Prepaid self-addressed mailer (please no USPS, we can only accept FedEx or UPS prepaid labels), \$7

Along with completed application, please send the following:

- Your Passport, (must be signed, have at least 2 blank designated visa pages, and valid for at least 6 months after the date your visa will expire)
- 1 passport size picture,
- a copy of flight itinerary and proof of hotel booking or a copy of a private invitation with the host's ID or passport scan.
- Payment (include your check or money order). If paying with a credit card please fill out the credit card payment authorization form below.

any additional paperwork listed in the requirements for visa of your choice

Total cost = Visa Fee + Shipping Fee

Please keep in mind that processing time is calculated from the next business day following the receipt of your documents. All Visa Processing is in business days, the shipping doesn't count towards your Visa Processing time. Please plan accordingly.

If you have any questions, comments, concerns, please contact us:

Phone: 404-452-7288

Fax: 404-551-5279

E-mail: info@travelandvisa.com



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CREDIT CARDHOLDER'S AUTHORIZATION FORM

In lieu of my credit card imprint I (name of card holder shown on credit card)

I, _____

hereby authorize Travel and Visa & its agents to charge my:

AMEX VISA MASTERCARD DISCOVER

Card #: _____ Exp. (mm/yy) _____ in the amount of \$ _____

Traveler 1: _____ date of birth (mm/dd/yy) _____

For the following Services (PLEASE SPECIFY):

My billing address: _____

City: _____ State: _____ Zip: _____

My mailing address (if differs from billing): _____

City: _____ State: _____ Zip: _____

Phone: _____ FAX: _____

E-Mail: _____

By signing below, I acknowledge charges described herein. Payment in full to be made when billed or in extended payments in accordance with standard policy of card issuer.

Change and/or Cancellation Policy: Visa & Visa Support fees are non-refundable. In case mistake is made on our part in dates/names, please notify us within 12 hours after receipt of your visa for necessary corrections to be made. If your trip has been postponed or dates are changed, some consulates permit visa correction for a fee.

Please contact us for details.

_____ Date: _____

(Signature of cardholder)

China Visa Application

Please complete the required fields indicated by a *

Basic Information

E-mail *
Secondary Email Address
Full English Name as in Passport
First name*
Middle name
Last name*
Other / Former Name(s)
Name in Chinese (as listed in Chinese passport – for former Chinese citizens)

Date of Birth (mm/dd/yyyy)*

Gender*

Place of Birth (City, Province/state, country)*

National ID Number (does not apply to US citizens)*

Former Citizenship

Former National ID Number (if had former citizenship)

Other Current Citizenship*

Other National ID (if has other citizenship)

Passport Details

Passport / Travel Document

Last Chinese Passport Number (for former Chinese citizens)

Passport Number*

Date of Issue(mm/dd/yyyy)*

Date of Expiry (mm/dd/yyyy)*

Passport Issuing Country and Authority

Current Occupation (If retired, unemployed please state N/A)

Are you currently employed?

Yes No

Current Occupation*

Date of employment – From(mm/dd/yyyy)

Employer/Company Name*

Employer/Company Address*

Employer/Company Phone Number*

Supervisor's Name*

Supervisor's Phone Number*

Job Title*

Job Duties*

Work History for the last 5 years

Job 1

Date of employment – From(mm/dd/yyyy)

Date of employment – To(mm/dd/yyyy)

Employer/Company Name

Employer/Company Address

Employer/Company Phone Number

Supervisor's Name

Supervisor's Phone Number

Job Title

Job Duties

Job 2

Date of employment – From(mm/dd/yyyy)

Date of employment – To(mm/dd/yyyy)

Employer/Company Name

Employer/Company Address

Employer/Company Phone Number

Supervisor's Name

Supervisor's Phone Number

Job Title

Job Duties

Job 3

Date of employment – From(mm/dd/yyyy)

Date of employment – To(mm/dd/yyyy)

Employer/Company Name

Employer/Company Address

Employer/Company Phone Number

Supervisor's Name

Supervisor's Phone Number

Job Title

Job Duties

Education

Name of Institution*

Type of Degree*

Field Of Studies/Major*

Residence address

Address*

Home Phone number*

Cell Phone Number*

Family Member (Spouse, children, parents)

Marital Status*

Family Member 1

Spouse's Full Name*

Spouse's Date of Birth*

Spouse's Place Of Birth (City, State/Province, Country)*

Spouse's Occupation*

Spouse's Citizenship*

Family Member 2

Father's Full Name

Father's Date Of Birth

Father's Citizenship

Family Member 3

Mother's Full Name

Mother's Date Of Birth

Mother's Citizenship

Family Member 4

Child's Full Name

Child's Date Of Birth

Child's Citizenship

Family Member 5

Child's Full Name

Child's Date Of Birth

Child's Citizenship

Family Member 6

Child's Full Name

Child's Date Of Birth

Child's Citizenship

Country or territory where the applicant is located when applying for this visa*

Travel Information

Itinerary*

Arrival Date*

Arrival Airport*

Arrival Flight Number*

Address 1 of Stay

Address of Stay*

Date of Stay – From(mm/dd/yyyy)

Date of Stay – To(mm/dd/yyyy)

Address 2 of Stay

Address of Stay*

Date of Stay – From(mm/dd/yyyy)

Date of Stay – To(mm/dd/yyyy)

Address 3 of Stay

Address of Stay*

Date of Stay – From(mm/dd/yyyy)

Date of Stay – To(mm/dd/yyyy)

Departure Date*

Departure Airport*

Departure Flight Number*

Information of Inviter in China

Inviting Party (Person or Organization)

Relationship to the Inviter

Inviting Party Address

Inviting Party Phone Number

Inviting Party email address

Inviting Person's Chinese ID Number

Emergency Contact (in the US) – Full Name

Emergency Contact's Relationship to You

Emergency Contact's Phone Number

Emergency Contact's email address

Countries Visited in the Last 12 Months

Applicant's signature

Date (mm/dd/yyyy)*